

國立中興大學校本部 116 年度汽、機車通行申請時程表

N.C.H.U main campus 2027 vehicle and motorcycle license application schedule

序號	身分別 Position	申請方式 Application method	申請送件日期 Application Date	備註 Remark
1	專職人員 Full-time staff (人員代碼 0、9、C、U、T、N)	興大入口 The Online NCHU Portal System	10/15-10/30	① 惟 0 開頭不含兼任教師 The numbers with "0" do not include part-time teachers. ② 興大入口登入，請參閱說明二。 NCHU Portal, Please refer to note 2.
2	(1).學生(博士、碩專、進修學士班) Students(PhD, Master's) (2).專任博士研究員 Full-time Doctoral Researcher (KD) (3).專任助理 Full-time (KF) (4).兼任教師 Part-time Teacher (5).退休人員(個人)Retied persons	校本部汽機車通行 證登錄線上申請 The Online Application System for Campus Vehicles	11/1 起開放申請 Applications are now open.	首次使用者請線上綁定→登入 申請→事務組審核→線上繳費 First-time users please bind online →login application→ affairs team review→ online payment
3	校外人士及非本校專職人員 (含空中大學、外單位與本校相關合作人員、廠商) person and non-school staff.	各單位統一紙本造 冊申請 Paper application	11/2-11/13	業務單位主管核章→送事務組 審核→出納組繳費 Business unit supervisor stamp→ sends to the affairs team for review → pays to the cashier team
4	退休人員及或預計於 116 年退休者、 外聘社團老師、特殊身分 Retied persons or those expected to petered in 2027, external community teachers, persons with special identities.		11/16-11/30	業務單位主管核章→送事務組 審核→興大智慧金流下載繳費 單→線上繳費 Business unit supervisor stamps → sends to the affairs team for review → i Hsing pay
5	校友 Alumni	校友 APP 線上申請 Alumni Online Application APP	12/1 起開放申請 Applications are now open.	

注意事項：

- (一) 汽、機車通行本校教職員工每人得各辦 2 台，各收取 2 台車之費用。其餘各類人員皆各限辦 1 台。
- (二) 首次申請者應將相關證件備齊，未備齊不予辦理。
- (三) 前曾申辦在案，如車籍未變動者，不需再附相關證明。
- (四) 申請人請務必確認資料，如經作業完成後，欲變更者依「國立中興大學校本部校園汽機車收費要點」辦理。
- (五) 預計於 116 年中辦理退休或其他原因離校，請仍依程序辦理，屆時再依規申辦退費。
- (六) 申請人務必詳閱「國立中興大學校本部校園交通管理辦法」，並遵守辦法之規定後再行申請其收費辦法，請參閱「國立中興大學校本部校園汽機車收費要點」。
- (七) 未依申請身分別依提出申請者，逾期送件者，一律至 2027 年 1 月 15 日後線上開通汽、機車牌辨識。

Notes :

- (1) Faculty and staff members of the University may apply for two motor vehicle permits each, and the fee for two vehicles will be charged. All other personnel may apply for only one vehicle each.
- (2) First-time applicants should prepare all relevant documents. Applications will not be processed if they do not prepare all the necessary documents.
- (3). If you have applied for a permit before and the vehicle registration has not changed, you do not need to submit relevant proof.
- (4). Applicants must verify their information. If changes are required after the application is completed, please follow the "National Chung Hsing University Main Campus Vehicle and Motorcycle Fee Guidelines."
- (5) If you plan to retire or leave the school for other reasons in 2027, please continue to follow the procedures and apply for a refund according to the regulations at that time.
- (6) Applicants must carefully read the "National Chung Hsing University Main Campus Traffic Management Regulations" and comply with the regulations before applying for fees. For more information, please refer to the "National Chung Hsing University Main Campus Automobile and Motorcycle Fees Guide."
- (7) Applicants who fail to submit their application separately or submit their application after the deadline will have their license plate recognition enabled online after January 15, 2027.