

# 暫停服務公告

## Notice of Temporary Suspension of Office Services

日期 DATE	2025/2/5
時間 TIME	上午 8 時 00 分至中午 12 時 00 分 8:00 a.m. to 12:00 p.m.
辦公室 Office	營繕組及總機機房 Construction and Maintenance's Office and Telephone Switchboard Room.
說明 Explanation	<p>行政大樓各辦公室大掃除訂於 114 年 2 月 5 日(三)上午 8 時至 12 時進行營繕組辦公室及總機機房環境清潔，屆時將暫停辦公服務，如有緊急報修事件，可透過【<a href="#">營繕報修申請系統</a>】進行通報，俟打掃完成後，本組將盡速與您聯繫，敬請轉知所屬單位及人員知照，造成不便之處，敬請見諒。</p> <p>The annual cleaning of the Construction and Maintenance's Office and Telephone Switchboard Room on the 2nd floor of the Administrative Building is scheduled for February 5, 2025, from 8:00 a.m. to 12:00 p.m. During this time, office services in the mentioned areas will be temporarily suspended.</p> <p>Once the cleaning is completed, our team will promptly get in touch with you. Please inform your respective departments and personnel of this arrangement. We apologize for any inconvenience caused.</p>
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