

國立中興大學校本部
系(所)友會員大會、理監事會議免費停車申請表
National Chung Hsing University Main Campus
Department Alumni Association General Assembly
and Board of Directors Meeting Free Parking Application Form

申請單位 Applicant Section		活動日期 Event Date	
申請人 Applicant		單位主管 Section Supervisor	請核章 Please Sign
聯絡電話 Contact Number			
活動名稱 Event name			
活動地點 Event Location			出席人數： Attendance
檢附： Attached <input type="checkbox"/> 邀請函 Invitation Letter <input type="checkbox"/> 開會通知單 Meeting Notice <input type="checkbox"/> 其他 Others：			
以供憑辦通知 For Verification Purposes			
事務組(駐警隊) Business Section(Campus Security)		總務處 Office of General Affairs	
承辦人 Undertaker	單位主管 Section Supervisor		

1. 本申請單依據『第388行政會議決議，各系(所)友會員大會、理監事會議免收停車費』訂定。

本單奉核後，原件由駐警隊留存。

This application form is based on 『The decision of the 388th Administrative Council meeting, which states that no parking fees will be charged for Department (Institute) Alumni Association General Assemblies and Board of Directors Meetings』.

After approval, the original copy will be retained by the Campus Security.

2. 至遲需於7天前正式提出書面申請，以供本隊評估管控當日活動車輛數量。
Please submit the formal written application at least 7 days in advance for Campus Security to assess and manage the number of vehicles for the event day.

3. 請申請單位對來賓宣導學校交通管理、停車規定，共同維持整潔秩序。

We kindly request that the applying unit inform guests about campus traffic management and parking regulations to maintain cleanliness and order.

4. 本表單資料僅供業務聯絡所需，不另作他用。本單保存年限依本校相關規定辦理。

The information on this form is for business contact purposes only and will not be used for other purposes. The retention period of this form will comply with relevant university regulations.